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MEASURE A COMMITTEE MEETING

A G E N D A

DATE: Tuesday, January 17, 2023
TIME: 3:30 p.m.
LOCATION: District Office Board Room 1 (small board room)
1376 Piedmont Road
San Jose, CA 95132

The following items will be discussed and/or acted upon:

- | | | |
|---|-------------------|-----------------|
| 1. Welcome | Information | Peter Dean |
| 2. Election of Officers | Action | Peter Dean |
| 3. Review/Approve October 25, 2022 Minutes | Review/Action | Margot Sandoval |
| 4. Measure A Oversight Committee Guidelines <ul style="list-style-type: none">• Process for the Selection of Members• Flexibility to provide Zoom meetings | Review/Action | Peter Dean |
| 5. Vacancies Update <ul style="list-style-type: none">• Certificated – CTAB (1 Position)• Classified – CSEA or Teamsters (1 Position)• Parent - Morrill Family• Parent - Piedmont Family• Parent - Sierramont Family• Community Members (1 position) | Discussion | Ginger Jenzen |
| 6. 1 st Interim Update | Review/Discussion | Josh Quitoriano |
| 7. Newsletter | Discussion | Kevin Franklin |
| 8. Future meeting dates <ul style="list-style-type: none">• March 15, 2023• June 14, or 20, 2023• Report to the Board - June 28, 2023 | Review/Action | Kevin Franklin |
| 9. Adjournment | Action | Peter Dean |

BOARD OF TRUSTEES

Thelma Boac

Hugo Jiménez

Khoa Nguyen

Jai Srinivasan



Measure A Committee Meeting Minutes

Unadopted

October 25, 2022

District Office Board Room 1

1. The meeting was called to order at 3:41 p.m. Introductions were made.

Attendees: Christy Boyd, Ginger Jenzen, Josh Quitoriano, Margot Sandoval, and Kevin Franklin

2. The Measure A Oversight Committee Guidelines were reviewed and approved. Motioned by Ginger Jenzen, and 2nd by Margot Sandoval.
3. Election of Officers were moved to the January meeting.
4. The June 14, 2022 Measure K minutes were reviewed and approved. Motioned by Ginger Jenzen, 2nd by Christy Boyd.
5. There are six current sitting committee members, and six open positions. Ginger Jenzen will report on the open positions at a PTA meeting she will be attending, in hopes of obtaining volunteers. She will also try to recruit an additional CTAB member.
6. Kevin Franklin presented the parcel assessments for the 2022-2023 year and spoke about the funds the District expects to receive this year compared to prior years. In the last several years the funds have dropped due to more residents qualifying for the waiver. For the 2022-2023 there were 1,027 waivers submitted.
7. Josh Quitoriano presented the 2022-2022 Adopted Budget and the 2021-2022 Unaudited Actuals. He explained that due to salary increases and the decrease in funds, one teacher FTE was reduced from the previous year.

Kevin Franklin also spoke on the topic and the importance of these funds for the District. A recommendation to send out a information to the community was recommended by the committee.

8. The committee will bring back the June 13, 2023 meeting date to be rescheduled due to the Board meeting dates being changes.
9. The meeting adjourned at 4:11 p.m.

BOARD OF TRUSTEES

Thelma Boac

Hugo Jiménez

Khoa Nguyen

Jai Srinivasan

Kansen Chu



Berryessa Union School District

Roxane Fuentes, Ed.D., Superintendent

Measure A Oversight Committee Guidelines

The Measure A Oversight Committee will be considered a standing committee of the Board reporting to the Board of Trustees and will exist for the period of time Measure A is in effect. The Board of Trustees establishes this committee with the following role and operational

Role of the Committee

The role of the Measure A Oversight Committee will be two-fold, that of ensuring accountability for how the funds generated by Measure A and that they are consistent with the parameters of the Measure and assessing the impact of the programs/personnel funded by Measure A has on the students of the district. This will be accomplished by:

Fiscal Accountability

- Working with the district, and the district's independent auditors to annually review what Measure A funds were received, how they were allocated, and how they were spent;
- Determining if those funds were expended in accordance with the Measure's intent; and

Impact on Students

- Working with the district, the Committee will review the impact of Measure A funded programs/personnel on students/student learning.

Starting in September, 2014 the Committee will make annual reports to the Board on both the fiscal accountability and impact on students of programs/personnel funded by Measure A.

Committee Membership

Membership on the Measure A Oversight Committee will include the following categories and numbers of people:

- Community: 3 community members not related to an employee or having children currently in the district but reside within the district's boundaries.
- Parents: One parent with a child enrolled in the district from each of the three school "families" in the district.
- Employees: 6 employees with 2 members representing teachers, 2 members representing classified personnel, and two members representing management.
- Term of office will be 3 years.
- The Committee will select a president and vice-president annually.
- The Committee will select two of its members annually to participate on the District Budget Committee.
- The Superintendent will act as a non-voting Executive Officer to the Committee.
- Majority of current active members is needed for a quorum, (not counting vacancies).

Selection

The Board of Trustees will be responsible for the selection of the members of Measure A Oversight Committee.

- The Board will post/advertise the positions inside and outside of the district and on our web page for a period of not less than 3 weeks.
- A short written application process will be used to gather information about the candidates and their experience.

- In open meetings the Board of Trustees will select applicants to be interviewed, interview those candidates and determine whom to select as members of the Committee in each category. The Board will take action to appoint those candidates.

Meetings

The meetings of the Measure A Oversight Committee will:

- be posted and held in compliance with state open meeting laws;
- post agendas at the District Office, district schools and on the district web site at least 72 hours prior to each meeting;
- post minutes and other documents used by the Committee will be posted on the web site;
- allow public input and participation consistent with state open meeting laws;
- hold meetings at intervals and times determined by the Committee so as to allow for employee and public input; and
- hold meetings at the District Office.

Board Approval: March 10, 2009

Revised: December 16, 2014

Revised: May 12, 2015

Revised: October 25, 2022

2022-23
Measure A

	22-23 Budget	Current Year Actuals	Current Year Encumbrances	Current Year Total	Balance
Income					
000000 - Undesignated					1,762,014
8621 - Parcel Taxes	1,762,014				
000000 - Undesignated	1,762,014				1,762,014
082000 - MEASURE K					
8621 - Parcel Taxes		(2,686)	(1,185)	(3,871)	3,871
082000 - MEASURE K		(2,686)	(1,185)	(3,871)	3,871
Income	1,762,014	(2,686)	(1,185)	(3,871)	1,765,885
Expense					
082000 - MEASURE K					
5830 - Contracted Services (Board Approval Required)	14,500	2,162		2,162	12,338
5899 - Operating Expenditures - Other	1,500		1,500	1,500	
082000 - MEASURE K	16,000	2,162	1,500	3,662	12,338
082100 - Measure K Math					
1110 - K-8 Teachers	357,089	142,836	214,253	357,089	
3101 - STRS - Certificated	68,204	27,282	40,922	68,204	(0)
3321 - Medicare - Certificated	5,178	2,014	3,107	5,121	57
3401 - Health & Welfare - Certificated	51,284	25,367	25,146	50,513	771
3501 - State Unemployment - Certificated	1,786	695	1,068	1,762	24
3601 - Workers Comp - Certificated	6,982	2,716	4,187	6,903	79
3701 - Retiree Benefits - Certificated	5,892				5,892
082100 - Measure K Math	496,415	200,909	288,683	489,593	6,822
082200 - Measure K Science					
1110 - K-8 Teachers	228,202	91,281	136,921	228,202	
3101 - STRS - Certificated	43,587	17,435	26,152	43,587	0
3321 - Medicare - Certificated	3,309	1,324	1,985	3,309	0
3401 - Health & Welfare - Certificated	22,900	11,054	11,724	22,778	122
3501 - State Unemployment - Certificated	1,141	456	685	1,141	0
3601 - Workers Comp - Certificated	4,462	1,785	2,677	4,462	0
3701 - Retiree Benefits - Certificated	3,766				3,766
082200 - Measure K Science	307,367	123,334	180,144	303,479	3,888
082300 - Measure K Library					
1910 - Other Certificated Salaries /Teacher Advisors	145,061	58,024	86,857	144,881	180
2217 - LIBRARY AND MEDIA TECHS	335,794	154,616	156,715	311,331	24,463
2290 - Classified Support - OT, Extra Duties	9,757	5,404		5,404	4,353
3101 - STRS - Certificated	27,707	11,060	16,590	27,649	58
3102 - STRS - Classified	4,754	1,980	2,376	4,357	398
3202 - PERS - Classified	81,355	35,334	36,454	71,788	9,567
3212 - EMPC PERS Classified	2,163	802	932	1,734	429
3312 - OASDI-Classified	19,881	9,067	8,945	18,012	1,869

2022-23
Measure A

	22-23 Budget	Current Year Actuals	Current Year Encumbrances	Current Year Total	Balance
082300 - Measure K Library					
3321 - Medicare - Certificated	2,103	822	1,259	2,082	21
3322 - Medicare - Classified	5,009	2,271	2,272	4,543	466
3401 - Health & Welfare - Certificated	13,596	6,888	6,591	13,479	117
3402 - Health & Welfare - Classified	78,909	44,082	39,705	83,787	(4,878)
3501 - State Unemployment - Certificated	725	284	425	708	17
3502 - State Unemployment - Classified	1,727	785	767	1,553	174
3601 - Workers Comp - Certificated	2,836	1,109	1,692	2,801	35
3602 - Workers Comp - Classified	6,764	3,070	3,052	6,122	642
3701 - Retiree Benefits - Certificated	2,394				2,394
3702 - Retiree Benefits - Classified	5,421				5,421
082300 - Measure K Library	745,956	335,598	364,632	700,230	45,727
082400 - Measure K Counselors					
1210 - Counselors	125,912	50,365	75,547	125,912	
3101 - STRS - Certificated	24,049	9,620	14,430	24,049	(0)
3321 - Medicare - Certificated	1,826	728	1,095	1,824	2
3401 - Health & Welfare - Certificated	29,416	14,692	14,701	29,394	22
3501 - State Unemployment - Certificated	630	251	374	625	5
3601 - Workers Comp - Certificated	2,462	982	1,474	2,456	6
3701 - Retiree Benefits - Certificated	2,078				2,078
082400 - Measure K Counselors	186,373	76,638	107,621	184,259	2,114
082500 - Measure K Technology					
5610 - Equipment Rental & Maintenance Agreements	6,288	2,094	4,194	6,288	
5932 - Cellular Phones/Pagers	525	228	297	525	
082500 - Measure K Technology	6,813	2,322	4,491	6,813	
Expense					
Grand Total	1,758,924	740,964	947,072	1,688,036	70,889
	3,090	(743,650)	(948,257)	(1,691,907)	1,694,996

MEASURE A PARCEL TAX OVERSIGHT COMMITTEE



As part of our obligation to the community to be accountable for the funds we get from the parcel tax, the Board of Trustees would like to invite you to apply for one of the vacant positions on the Measure A Parcel Tax Committee. The committee meets quarterly at the BUSD District Office. Applications and additional information can be obtained at the following district web-site location:

<https://www.berryessa.k12.ca.us/OUR-DISTRICT/Committees/Parcel-Tax---Measure-K-/index.html>

The oversight committee ensures public funds are allocated in accordance with the original ballot terms. The committee evaluates the Parcel Tax impact on students, classrooms, schools, and the district.

VACANT POSITIONS:

Parent Representative for the Morrill Middle School Family (Brooktree, Laneview, Northwood Elementary Schools, and Morrill Middle School) – one (1) position

Parent Representative for the Piedmont Middle School Family (Noble, Summerdale, Toyon, Vinci Park Elementary Schools, and Piedmont Middle School) – one (1) position

Parent Representative for the Sierramont Middle School Family (Cherrywood, Majestic Way, Ruskin Schools, and Sierramont Middle School) – one (1) position

Community Representative who must reside in the Berryessa Union School District Boundaries – three (1) position

Certificated/CTAB Representative current employee of Berryessa Union School District – one (1) position

Classified Representative current employee of Berryessa Union School District – one (1) position (Classified or Teamster)